

ALSO PRESENT:

Rachel Chwastek, PERMA Risk Management Services
James T. Dugan, Atlantic County
Chandra Anderson, Atlantic County

APPROVAL OF MINUTES: OPEN MINUTES OF SEPTEMBER 14, 2018.

MOTION TO APPROVE OPEN MINUTES OF SEPTEMBER 14, 2018.

Motion: Commissioner Kessler
Second: Commissioner Robbins
Vote: 3 Ayes

CORRESPONDENCE: None.

EXECUTIVE DIRECTOR'S REPORT:

Brad Stokes presented the Executive Director's report.

CERTIFICATE OF INSURANCE ISSUANCE REPORT:

The report shows 5 certificates were issued from August 1, 2018 through September 1, 2018.

MOTION TO APPROVE CERTIFICATE OF INSURANCE ISSUANCE REPORT.

Motion: Commissioner Kessler
Second: Commissioner Robbins
Vote: 3 Ayes

The CEL met in August to approve claims and will be introducing the 2019 budget at the October meeting. Adoption of the budget will be on November 15, 2018.

The Insurance Commission financial fast track as of July 31, 2018 shows the Commission's statutory surplus at \$5.8 million.

The CEL financial fast track report as of July 31, 2018, shows a surplus of approximately \$13.8 million.

The Claims Activity Report for August 2018 shows 12 claims were closed. Kathy Kissane noted a lot of these were liability claims that were not pursued.

The 2019 renewal process is just about complete. Mr. Stokes noted the risk managers were very helpful in pulling together all the applications and information in a timely manner. There may be a couple of outstanding applications, which are waiting for information, but he expects they will be completed in the very near future.

Michael Cusak noted the Best Practices Workshop will be held on October 31, 2018 at Conner Strong's office in Marlton.

There is no meeting in November and the next meeting will be in December.

CLAIMS SERVICES:

Michael Cusak reported the Claims Committee met prior to the Commission meeting. He provided a memo to the Fund Commissioners reminding them to review claims and make sure all claims are reported by December 31, 2018 so as not to run into coverage issues.

TREASURER:

Bonnie Lindaw presented Resolution 21-18 the October bills list. The bills list contains fourth quarter payments to the professionals. Each bill is paid pursuant to the line item and is accurate. The total is \$202,918.75. She also reported that as of September 30, 2018 the Commission admin account has \$6,738,432.17. The general liability account has two outstanding checks of \$9,945.50. The Commission workers' compensation account has outstanding checks totaling \$127,894.84. She noted checks were just issued on September 26, 2018 and they have not cleared yet.

MOTION TO APPROVE RESOLUTION 21-18 THE OCTOBER 2018 BILLS LIST.

Motion: Commissioner Robbins
Second: Commissioner Kessler
Vote: 3 Ayes

CEL SAFETY DIRECTOR – JA MONTGOMERY RISK CONTROL:

Glenn Prince of JA Montgomery presented the safety report. The Safety Director's report covers risk control services for September and October. Fire prevention week was October 4th. A Safety Director Bulletin relating to Fire Prevention Week 2018 was provided in the agenda. The Safety Committee met on September 14, 2018 and discussed future training, loss control visits, commonly issued citations and disaster preparedness. Mr. Prince will be contacting Mike Thomas to discuss additional training and the Britt Safety Grant. The next Safety Committee meeting will be held on December 14, 2018 after the scheduled Commission meeting.

MANAGED CARE – QUAL-LYNX:

Karen Beatty presented the claim services report for September. The Cumulative Summary shows 72% savings in the month. The very high savings are attributed to their contract rates for assistant surgeons and surgery centers. Savings for the year are at 61.5%. The intake reporting shows that for the month of September there were 24 new claims, 19 new claims reported for the County, 4 for the ACUA and 1 for the ACIA.

Brogie Conley will be coming on board as a new nurse to assist with Commission claims. Trish Henshey will continue with the cases she is currently managing and Russ Bear and Peggy Holmes will continue to supervise.

CLAIMS SERVICES – QUAL-LYNX:

Kathy Kissane reported the Claims Committee met prior to the Commission meeting and reviewed 16 PARS. The PARS were recommended for approval by the Committee. Unless there are any other questions which would require a closed session, she requests a motion for approval of the PARS as reviewed and recommended by the Claims Committee.

MOTION TO APPROVE THE PARS AS REVIEWED DURING THE CLAIMS COMMITTEE MEETING OF OCTOBER 12, 2018.

Motion: Commissioner Kessler
Second: Commissioner Robbins
Vote: 3 Ayes

RISK MANAGER’S REPORT:

Mike Thomas presented the Risk Manager’s report. He noted the bulk of September’s activity was preparing the renewal applications. He noted that Mrs. Ridge was instrumental in getting the applications completed and returned. He is waiting for some additional information from Public Health for the Meadowview Nursing Home application, which he expects within the next week.

Mr. Stokes also expressed thanks to Mrs. Ridge for her hard work in getting the information to the JIF.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT:

Commissioner Woods opened the meeting to public comment. Having neither heard nor seen any public comment the public session is closed. The next meeting will be held on December 14, 2018 at 11:00 A.M.

MOTION TO ADJOURN THE MEETING.

Motion: Commissioner Robbins
Second: Commissioner Kessler
Vote: 3 Ayes

MEETING ADJOURNED: 11:15 A.M.

Minutes prepared by: Chandra Anderson, Secretary